

**UNITED STATES CURLING ASSOCIATION  
Board of Directors Meeting  
September 15-16, 2007  
Holiday Inn Select Hotel, Bloomington, Minnesota  
Minutes**

**APPENDIX A: FY08 Budget Letter from Treasurer Andy Anderson**  
*(sent via email July 13, 2007 and read at Board meeting)*

July 13, 2007

To: Finance Committee  
cc: Operating Committee  
From: Andy Anderson, Treasurer

After many long hours and much detailed work by a number of persons, the operating committee has arrived at a budget that is basically break-even. However, to achieve this point we have included \$10,000 of grant money from AIT and \$20,000 from CCT. Lasts year's budget included \$15,000 from CCT but nothing from AIT. Although we realize that there is some risk to include these grants, we did receive \$10,000 in cash from AIT last year as well as \$15,000 from CCT. So we are only extending ourselves by an extra \$5,000 in our budget we what we actually received last year from these sources. A group of officers, including Georgia, Rick, Andy and Jack Bernauer will be visiting CCT in person on July 16th to make our case for more grant money this year than we received last year. Rick Patzke has indicated that he feels comfortable with this budget.

As discussed at the Finance Committee meeting, there is a need for more income and a dues increase for FY2009 will be on the table when we meet again in September. Although this budget does not provide the target increase of a \$20,000 surplus to build retained earnings, in view of the additional cuts made by the USOC in what had been previously approved spending, I feel that this is the best we can do for this year and will recommend to the Finance Committee and the Executive Committee the adoption of the budget.

As there will be a conference call with the Executive Committee on Wednesday, I would appreciate any feedback from the Finance committee members ASAP.

Andy

## **APPENDIX B: Draft Policy on Donations to the USCA**

Discussion Draft-September 15, 2007.

Policy on Donations to USCA.

The United States Curling Association is classified as a 501c 3 corporation and donations to it are tax deductible to the limits provided by the tax code. Most donations are unrestricted and can be used at the discretion of the Board of Directors. Donations made with restrictions must meet certain requirements in order to be accepted by the USCA as tax deductible contributions.

Donations made with restrictions, such as to be used for the benefit of an athlete, or a team, cannot be accepted.

Donations made with restrictions, such as to be given to cover certain expenses of a USCA event, such as a club championship, will be accepted and the monies used to cover expenses incurred at the event.

Any donation that does not clearly fall into an unrestricted category, or a restricted category as indicated above, must be reviewed by the Treasurer, and legal counsel if appropriate.

Donation Policy (Draft091507)

## **APPENDIX C: President's Report**

### Annual Report

Our first Annual Report went to the Association Presidents, club Presidents, Directors and Committee Chairs and Members on April 26. Response to the Annual Report was very good with several regions and clubs distributing the report to their boards prior to their Annual Meetings. The report also went to our other stakeholders including our sponsors, USWCA, WCF, RCCC, USOC, CCT and NBC. A financial report will be issued after our audits in September (USOC) and October (external).

### New Director from Minnesota

At the Minnesota Annual Meeting Tim Solie was elected to replace Art Jytyla as a representative on our BOD. Tim is an active member of the Heather Curling Club in Mapleton, MN. He sits on the board and is viewed as the "unofficial" historian of the curling club. His competitive curling participation includes mixed state and national events, club nationals and Minnesota bonspiels.

### Chicago Community Trust (CCT)

Andy Anderson, Jack Bernauer, Rick Patzke and I met with Ada Mary Guggenheim, CCT Senior Program Officer for Health, on July 16 at the CCT offices.

We got a better understanding of the Darwin Curtis Trust and the money that is available from year to year. Bottom line is it fluctuates depending on how the investments in the trust perform in the year. The usual figure is about \$50,000. A few years ago the trust had accumulated about \$100,000 in surplus that prompted the CCT to look for grant recipients in addition to the ISCF that it had been working with for 10 years or so.

In response to our Letter of Inquiry submitted in July, the Chicago Community Trust has invited us to submit a full proposal for a grant. Submission of a full proposal is not a guarantee of funding from The Chicago Community Trust but most likely will result in a grant of some amount. Grant decisions will be made by the Trust's Executive Committee at its meeting on January 29, 2008.

### Youth Olympic Games

The IOC announced plans for Youth Olympic Games beginning in 2010. The summer and winter Youth Olympic Games, targeted at athletes 14 to 18 years old, will alternate every four years, summer in 2010 and winter in 2012. This will mean another Olympic selection process for the USCA to fit into its schedule. The IOC will decide on the 2010 host city in January 2008.

### Salt Lake City Olympic Stones

The stones are being used by the Wasatch Curling Club at the Olympic Oval in Kearns, Utah.

## APPENDIX D: USADA Anti-doping Resolution



**AMERICAN COLLEGE  
of SPORTS MEDICINE®**



July 2, 2007

Greetings:

The American College of Sports Medicine (ACSM) and the U.S. Anti-Doping Agency (USADA) request that your organization be among the first to endorse an anti-doping resolution emphasizing principles of ethical behavior as an expectation of professional practice and conduct in matters pertaining to doping in sports.

Your endorsement will be part of a national news announcement that will take place July 16th, 2007 at the National Press Club in Washington, D.C. At that time, ACSM and USADA will announce a campaign calling on all relevant professional societies, licensing and certification agencies, and other organizations with jurisdiction to endorse or adopt a policy that sports medicine, sports science, health and fitness, and other professionals should not advise, aid, or support doping, and that it is improper professional conduct if they do. ACSM has adopted a specific and detailed Principles of Ethical Behavior concerning prohibited performance-enhancing substances. For the purposes of the upcoming news conference, and to simplify and make easy your inclusion in the media briefing materials, we are inviting your organization at this point only to express agreement with the general principle that sports should be drug-free, and that no professional should encourage or assist doping and that it is improper conduct if they do. We recognize that you may well already have a general policy or stance to that effect.

Organizations must confirm their endorsement of the statement below no later than Monday, July 9th to be acknowledged in a news release and the news conference. We understand this may not allow sufficient time for your leadership to properly review and endorse the statement. If you are unable to commit by July 9th, please understand that we value your organization's participation and that we will extend another invitation with a more relaxed deadline in the near future.

The statement we are inviting your organization to endorse is:

**(Name of organization) is committed to the principle of drug-free sport and that any professional who advises, aids or abets doping in the course of that person's practice is engaged in improper professional conduct.**

For this purpose, doping is defined as:

- using substances or methods that are prohibited by a relevant sport authority in the training or treatment of an athlete(s);
- encouraging or directing athlete(s) to use prohibited substances or methods;
- providing actual materials, medical support, or equipment to enable an athlete to use prohibited substances or methods,  
or
- aiding an athlete in the evasion of detection of use of prohibited substances or methods.

To have your organization acknowledged as supporting this statement, please:

1. Follow whatever protocol and procedures are appropriate to have your leadership review the statement, and
2. Notify us of your official endorsement before the close of business Monday, July 9th, 2007 by sending an e-mail to Dan Henkel at: [dhenkel@acsm.org](mailto:dhenkel@acsm.org).

Thank you for considering this opportunity to go on record against doping. If you have questions, please contact Dan Henkel at [dhenkel@acsm.org](mailto:dhenkel@acsm.org) or 317-446-2666.

Sincerely,

James A. Whitehead  
Executive Vice President  
American College of Sports Medicine

Richard Hilderbrand, Ph.D.  
Science Director  
U.S. Anti-Doping Agency

## APPENDIX E: WORLD LIAISON REPORT

### World Liaison Report

Submitted by: Jon Mielke

Date: September 4, 2007

In mid-2006, President West asked me to serve as a liaison between the USCA and the local organizing committee (LOC) for the 2008 Men's World Curling Championships which will be held in Grand Forks, North Dakota. I agreed. To this point, related activities have included:

- Exchange Agreement - Drafted and executed an Exchange Agreement to govern assistance that the USCA will provide and benefits that will accrue to the USCA. Related ongoing duties include working with USCA staff and the LOC to insure compliance with terms of the agreement.
- Technical Assistance – Met with the LOC on two occasions and provided information related to 2002 World Championships (the event was held in Bismarck and I served as chairman). I also met with committee members during the 2006 Men's World Championships in Edmonton (I was serving as US Team Leader).
- Job Description – Worked with President West and Rick Patzke to draft a job description for the liaison position.

The Exchange Agreement was executed in March 2007. The USCA will provide the LOC organizing committee with a variety of items related to media services, loaner equipment, officiating, and icemaking. Related media services include Curling News and Media Guide advertisements, club mailing addresses, assistance with procuring advertising space at preceding events, miscellaneous marketing assistance, etc.

The USCA also agreed to loan equipment to the LOC. This equipment includes timing clocks, standing and score boards, communication devices for officials, and officials' apparel. The USCA will also provide the LOC with lists of officials and icemakers who might be available to assist with the event and to assist with pre-event clinics to train officials.

In exchange for these services, the LOC will provide the USCA with recognition during the event (program advertisement, newsletter recognition, banner placement, booth space, etc.). The LOC will also provide the USCA with full event passes and tickets to various receptions and banquets.

Work is ongoing to satisfy the terms of the agreement and there appears to be a good working relationship between the USCA and the local organizing committee.

## **APPENDIX F: Anderson Resignation**

Albert M. Anderson  
1817G Wildberry Drive  
Glenview IL 60025-1738

August 24, 2007

Ms. Georgia West  
President  
United States Curling Association  
300 Bluff's Edge Drive  
Lake Forest, IL 60045-3304

Dear Georgia,

It has been my privilege and pleasure to have served two separate tours as Secretary-Treasurer of the USCA. The last was to be a temporary one until a replacement could be found to take over the position. Although it has taken a little longer than anticipated, we have found a very capable and interested individual to assume this position when elected by the board.

In my opinion, Jack Bernauer is ready to assume the duties of Secretary-Treasurer having served in the capacity of assistant Secretary-Treasurer for several months as well as playing an important role in the develop of the Fiscal Year 2008 Budget.

I hereby submit my resignation as a Board Elected Director and Secretary-Treasurer to be effective with the upcoming board meeting at which time I will recommend that he be elected as a Board Elected Director and Secretary-Treasurer.

It will continue to be my pleasure to serve as a USCA representative to the World Curling Federation and a USCA Board Director with voice and no, vote as per the By-laws. I will also continue to serve, at your pleasure and that of your successors, as Chairman of the USCA Finance/Audit committee as well as serve on any other committees that I may be appointed to.

I am confident that Jack will do a great job in this position and I will be available to assist him as needed, especially with the upcoming audits by our independent auditor and that of the USOC. I believe the "books" and the financial condition of the USCA are in good order. The credit for this goes primarily to Sandy Robinson, Controller, who has made my job much easier the last several years.

I would also like to take this opportunity to thank all the Board members who I have been associated with over the last several years, as well as to the other officers, who have served with great dedication to the USCA to make it a strong organization for the continued growth and success of our sport. I look forward to continuing to work with them in the future.

Respectfully submitted,

A. M. Anderson